

Communications & Events Intern

RECHARGE - The Advanced Rechargeable & Lithium Batteries Association

Brussels, Belgium

Background on RECHARGE & position

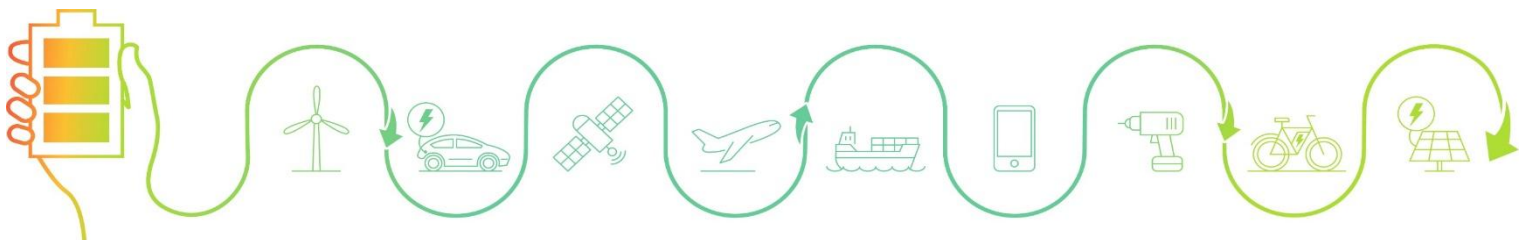
RECHARGE is the European industry association for advanced rechargeable and lithium batteries. Founded in 1998, it is our mission to promote advanced rechargeable batteries as a key technology that will contribute to a more empowered, sustainable and circular economy by enabling decarbonised electricity and mobility, and cutting-edge consumer products. RECHARGE's unique membership covers all aspects of the advanced rechargeable battery value chain: From suppliers of primary and secondary raw materials to battery and original equipment manufacturers (OEMs), to logistic partners and battery recyclers. www.rechargebatteries.org

We are seeking a 'Communications & Events Intern' to support the association's internal and external communications activities and events organization.

The position is in RECHARGE's offices in Brussels, with the possibility to work from home. The contract is for a full-time position under a CIP contract (*Contract d'immersion professionnelle*).

Profile & person description

- You are enrolled or just finished a university programme in public relations, communications, marketing, events management or similar;
- You have first work experience in a communication related field. Experience in working in a members-based organisation or a European association is an asset;
- You are familiar with and have experience in website management/CMS tools as well as mailing/marketing tools;
- You are familiar with and have experience in events management;
- You are fluent in English and at least one other EU language; your English writing skills are excellent.
- You are experienced and savvy with social media platforms.
- You know tools such as CANVA and/or Adobe Creative Cloud and experience in the creation of banners, infographics, event marketing collaterals; you have an eye for details and possibly experience in graphic design for communication products;
- You are excellent with MS Office suite (Excel, PowerPoint and Word);
- You have a passion for the energy transition and for the battery sector. You have the ambition to contribute to establishing a sustainable and competitive batteries value chain in Europe;
- You are interested in EU policies related to the batteries value chain;
- You have a sense of entrepreneurship and appreciate working in a small organization. You are a team player, result-oriented and able to provide creative and simple solutions to complex issues;
- You are a good communicator and can express ideas in a clear and concise manner, in both written and oral forms.



Key responsibilities

- Contribute to the content and updates of RECHARGE communication channels e.g. newsletter, social media and website;
- Support and participate in the Advocacy & Communications Working Group of RECHARGE;
- Support the organisation of the association's General Assembly, Plenary, and the World Battery Forum;
- Support developing and following up on creation/design of communication products, leaflets, infographics, reports, banners and marketing collaterals;
- Support Communication projects such as an update of the communications material templates and a branding refresh;
- Support the organisation of events and the implementation of event partnerships;
- Support the organisation of Working Groups (invitations, agenda, and presentation preparations);
- Preparation and design of presentations & visualisation of information
- Assist with managing RECHARGE distribution lists and files repository;
- Performing other tasks or duties required of the role as appropriate. Contribution to the running of the association and other administrative tasks will be occasionally required. You would be closely working with and reporting to the Director for Public Affairs & Communications and the Members Relations & Office Management Officer.

What we offer & how to apply

- Work in a growing association in a highly interesting evolving sector in the energy field;
- The possibility to create and extend over time a strong network of contacts in the Brussels EU policy community as well as batteries sector;
- Full-/part-time position in Brussels, with flexibility for home-office;
- CIP contract (*Contract d'immersion professionnelle*);
- Please email your application in English to recharge@rechargebatteries.org before 12 May 2026 quoting "Communications & Events Intern" and your full name in the email subject line. Your application should include:
 - A cover letter (maximum 1 page) outlining your motivation for the job, why you would be a good candidate and when you would be able to start;
 - a CV (maximum 2 pages).

Please note that only short-listed candidates will be contacted for an interview.

Contacts: Isabel Marcano, Members Relations & Office Management Officer, isabel@rechargebatteries.org

